

# DELEGATE INFORMATION

Register as an  
Early Bird & group  
of 10 and save  
\$1,000!

Every Early Bird  
registration  
can enter to win  
a 3-night holiday  
for two!

## EARLY BIRD REGISTRATION

**Pay by Monday 7 March and save \$50 per person!**

**FILEX** is the best investment you can make in your fitness career, and by registering early you'll save \$50! Simply ensure that your payment, session selection and registration forms are received at Network by Monday 7 March 2005 (must be postmarked by this date).

**PLUS** Every Early Bird registration can enter the draw to win a 3-night holiday for two at a fantastic destination, donated by the OzAccom Group. The prize includes flights for two people from the closest capital city, to a mystery destination, including accommodation for three nights in a five star venue with breakfasts included. The winner will be announced at the Friday night Welcome Drinks – remember, you must be present to win! Please note: this prize is not applicable to Commonwealth Government funded employees.

### GROUP DISCOUNTS - save another \$500 when you register as a group of 10 or more!

By registering your group of 10, you'll save \$500! Simply send your registration paperwork for your group of 10 or more people, and you'll each receive \$50 off the normal registration fee. The following conditions apply:

- Each delegate must fill out a separate registration and sessions selection form.
- Session selection forms, registration forms and payment for all members of the group must be received in the same envelope.
- Strict adherence to member and non-member rates will apply - you must be a member at the time of the event to receive member prices (Remember, if your company is a Club Network member you can send two staff who are non-members of Network at member rates).

### PAY BY INSTALMENTS

With your Bankcard, Mastercard or Visa, you can pay for your registration fee in instalments and the sooner you register, the longer you have to pay! Payment must be received in full before Friday 15 April 2005 and a small service fee of 5% is applicable. To apply, or for further information, contact Network before you register. Please note: the FILEX 2005 cancellation policy still applies.

### CANCELLATION POLICY FOR FILEX 2005 AND PRE / POST CONVENTION EVENTS

#### PLEASE READ – VERY IMPORTANT

The following policy will be strictly adhered to:

- Australian Fitness Network must be notified in writing for all cancellations or transfers.
- If notified up to, and including, Friday 15 April 2005, a full refund less \$100 administration fee will be granted.
- For pre or post convention events, a full refund less 25% of the registration fee will apply, if notified in writing up to, and including, Friday 15 April 2005.
- You may transfer your registration to another person for a fee of \$25, if notified in writing, up to and including Friday 15 April 2005.
- If notified after Friday 15 April 2005, no refunds or credits are available.

### YOUR QUESTIONS ANSWERED

#### What does my registration include?

Your FILEX three-day registration includes:

- Up to 15 CECs
- Entry to allocated convention sessions
- Entry into the keynote and closing addresses
- Unlimited entry into the Australian Fitness Expo
- Early morning workouts in the Australian Fitness Expo
- Session notes from the presentations you attend
- Convention handbook
- Entry to the FILEX welcome drinks including one complimentary drink

#### How do I register for FILEX?

Registration and session selections can be done ONE of three ways:

1. **ONLINE** - at [www.fitnessnetwork.com.au/FILEX](http://www.fitnessnetwork.com.au/FILEX). Online registration requires payment using Bankcard, Mastercard or Visa. The first 25 online registrations will receive a free gift.
2. **MAIL** - your registration and session selection forms along with payment to: FILEX, Australian Fitness Network, PO Box 57, Neutral Bay NSW 2089, Australia.
3. **FAX** - your registration and session selection form along with credit card details to 02 9908 9999. Please confirm all pages are successfully transmitted to Network by checking your transmission report. Phone the Network office that same day to confirm receipt of your registration.

#### How can I pay for FILEX?

You can pay for FILEX with the following:

- Bankcard
- Mastercard
- Visa
- Cheque or money order  
(made payable to: Australian Fitness Network Pty Ltd)
- Cash (not to be posted)

#### What happens after I send in my registration and session selection form?

Once your payment, registration and session selections have been processed, you will receive confirmation from us listing your chosen sessions, a tax invoice and a convention newsletter. Please contact Network if you have not received this confirmation after four weeks of submitting your registration information.

#### If I register online, are my sessions automatically confirmed?

Your sessions will be confirmed online and/or via written notification from Australian Fitness Network.

#### Can I attend individual sessions or just one or two days of the convention?

FILEX 2005 is only available as a three-day event.

### WOULD YOU LIKE TO BE PART OF THE EVENT CREW?

The event crew program enables you to work for half of the convention and attend the other half for free! It's hard work but loads of fun in a great team environment and a unique chance to work behind the scenes on one of the industry's premier fitness events.

To receive an event crew application form or to find out more, call the Network convention department on 02 9908 9908 or visit [www.fitnessnetwork.com.au/FILEX](http://www.fitnessnetwork.com.au/FILEX). Applications close on Monday 21 March 2005.

### REMEMBER:

- Your registration is only valid with payment.
- Session selections – 1st, 2nd and 3rd choices MUST be filled in and sent with your registration form and payment.
- You must sign the waiver on the registration form which indicates your agreement to all convention terms and conditions.
- If another person is paying for your registration, their name needs to be on the receipt for tax purposes. Please provide details on the bottom of the registration form on page C and the receipt will be sent direct to them.

#### Am I allowed to only attend the pre-convention workshops?

Yes, you may attend pre-convention workshops without attending the three-day convention. Simply complete the registration form, indicating which workshop(s) you wish to attend and return to Network with payment. This registration does not entitle you to attend any of the main FILEX convention sessions, but does allow you to attend the Australian Fitness Expo.

#### Can I register as a convention delegate and also attend pre-convention workshops?

Yes. Please complete the Exceptional Extras section on the registration form.

#### Do I receive Continuing Education Credits (CECs)?

Delegates are eligible for Continuing Education Credits (CECs), which are recognised by Fitness Australia and state registration bodies. By attending the three-day convention and completing the necessary evaluations you can receive up to 15 CECs. Pre-convention workshops also provide CECs and vary between each one.

#### Do I need to register at the convention?

Yes. At the convention registration desk you will receive your session tickets, name badge and convention handbook. Without these items you cannot enter sessions. Registration starts on Thursday 28 April from 2.00 to 4.00pm outside Hall 5 in the Exhibition Centre. Registration then takes place at the Convention Office, in the Tumbalong Foyer on Friday 29 April from 7.00am. The Convention Office then remains open throughout the convention for late arrivals and general assistance.

#### Is there a 'no show' policy?

For delegates who do not attend FILEX and who have not notified Network prior to the convention, no refund or credit is available.

#### Can I transfer my registration to someone else?

Yes, you may transfer your registration to someone else; however, a \$25 administration fee will be incurred. Full details, in writing, of the transferee are required by Network to arrange transfers.

#### Is there a closing date for registrations?

No. However, registrations received after Monday 25 April will incur a \$50 administration fee, and due to the timing being so close to the event, delegate information will not be sent out and the tax invoice/confirmation will be sent out after the event.

#### Can I bring my child(ren)?

For safety reasons, and as a courtesy to presenters and other delegates, children are not allowed in convention sessions. When accompanied by an adult, children are permitted into the Australian Fitness Expo.

#### Will I receive a confirmation tax invoice?

Your confirmation tax invoice will be issued in the name and address of the person attending the convention. If you want the tax invoice in the name of the person or Company paying for TAX/GST purposes, it must be made clear on the payment registration form their name and contact number. The invoice will state the payer's name at the bottom of the invoice.

# TRAVEL AND ACCOMMODATION

## HOW DO I GET TO FILEX?

FILEX is held in the centre of the Sydney CBD, at the Sydney Convention and Exhibition Centre in Darling Harbour. You can travel to Darling Harbour by train/rail, bus, monorail, ferry, taxi or car. Further travel details will be sent to you with your registration confirmation.

## WHAT TO DO IN SYDNEY!

Make the most of your visit to Australia's capital city of fun with your **Sydney Visitor Pass** - FREE as part of your on-site delegate welcome package!

The Sydney Visitor Pass is accepted by over 40 stores in Darling Harbour and The Rocks precincts, providing you with complimentary wine, 2 for 1 meals at various restaurants, discounts on gifts and souvenirs, reductions on tour prices, discounted entry to popular attractions and many more awesome offers. Also included is a map so you can easily find these great opportunities.

For more ideas on what to do in and around Sydney, phone the Sydney Convention and Visitors Bureau on 02 9931 4045 or visit **www.scvb.com.au**. Additional information is also available at **www.citysearch.com.au**

## ACCOMMODATION

- Do you need to find accommodation to fit your budget?
- Are you part of a group who would like to find an apartment?
- Do you need assistance with flights and travel to Sydney?

If you've answered 'yes' to any of the above, then the OzAccom Group can help you!

The OzAccom Group is the official accommodation and travel booking agency for FILEX 2005. Discounted accommodation rates for FILEX 2005 have been negotiated during the conference dates, with accommodation venues selected due to their proximity to the Sydney Convention Centre. Contact the OzAccom Group to discuss all your accommodation requirements (contact details are below).

## AIR TRAVEL

Non-conditional and conditional discounts of up to 70% off the full economy airfare at the time of booking have been negotiated with Qantas for FILEX 2005 delegates (conditions apply). All domestic bookings are processed through OzWings (a division of OzAccom) and are subject to seat availability at the time of booking. OzWings is also a licensed travel agent and can, therefore, coordinate all your travel requirements, including alternative airlines and current promotional fares. For all travel enquiries contact OzWings.

## OZACCOM AND OZWINGS CONTACT DETAILS:

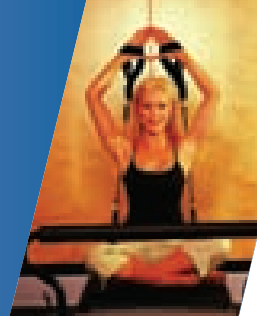
**Address:** PO Box 164, Fortitude Valley QLD 4006, Australia  
**Ph:** +61 2 (0)7 3854 1611  
**Fax:** +61 2 (0)7 3854 1507  
**Toll Free:** 1800 814 611  
**E-mail:** [ozaccom@ozaccom.com.au](mailto:ozaccom@ozaccom.com.au)



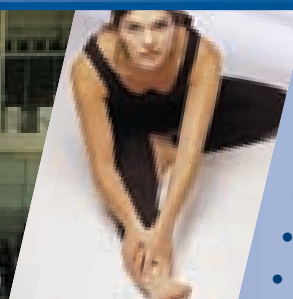
For a FILEX 2005 accommodation and travel booking form go to **www.fitnessnetwork.com.au/FILEX** and click on the travel and accommodation section. You will also be sent a form with your convention confirmation.

Please quote 'FILEX' when making your reservation or enquiry.





# AUSTRALIAN FITNESS EXPO



## See what's new in:

- Fitness equipment
- Corporate & domestic gym equipment
- Training aids
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- Sports clothing
- Aerobics music
- Marketing solutions
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Plus, two stages featuring special demonstrations, body building exhibitions, aerobic displays and other special events.

**Register online now for free entry  
at [www.fitnessexpo.com.au](http://www.fitnessexpo.com.au)**

Save time, beat the queue & **save \$15.00**

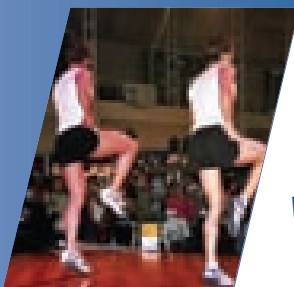
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## The 10th Australian Fitness & Healthy Lifestyle Expo

**Sydney Exhibition Centre  
Darling Harbour  
29 April - 1 May 2005**

**[www.fitnessexpo.com.au](http://www.fitnessexpo.com.au)**

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